

Performance Library

Hours and Services

Fall 2020

In ongoing efforts to adhere to BYU guidelines, please review the following modifications to procedures of the Performance Library for Fall 2020.

The Performance Library will continue to provide prompt and excellent service to the faculty, staff, and students in the School of Music by offering the following:

- **Walk-in service limited to “by appointment only.”**
- **Staff available by email and phone for all music needs and questions.**
- **Pick-up and delivery of requested music for faculty and staff arranged at your convenience.**
- **Providing copying, binding, and scanning services according to copyright laws.**

For the safety of patrons and staff, we respectfully request the adherence to the following guidelines for in-person appointments:

- The wearing of masks
- Limit of two patrons in the office at one time
- Maintain physical distancing to six feet apart

For large ensemble music distribution, details are forthcoming and will be announced through each ensemble conductor.

Contact Information:

Email: performancelibrary@byu.edu

Office Phone: 801-422-3171

Nancy Jacobs' Direct Contact Information:

Email: nancy_jacobs@byu.edu

Call/Text: 801-318-0406

We look forward to serving your School of Music Performance Library needs without skipping a beat!

Nancy Jacobs, Manager
School of Music Performance Library

Music Performance Library (Nancy Jacobs, supervisor), B-311 HFAC,
801-422-3171

- The Performance Library contains a comprehensive selection of sheet music for university bands, choirs, orchestras, and school-sponsored chamber groups.
- Music is reserved exclusively for BYU School of Music performing ensembles and students, within the context of official university activities. The Performance Library must approve any exceptions.
- Music may be checked out by current BYU School of Music students for use in BYU music classes in which they are enrolled, with faculty instructor approval.
- Music will not be loaned to non-BYU performing ensembles.
- Music checked out is due on or before the last day of class of the current semester or term. (Special arrangements can be made if music is needed for juries.)
- Chamber music is checked out and returned as a complete set. The individual who checks out the music is financially responsible for all parts.
- A replacement fee will be assessed for music damaged, lost, stolen, or destroyed. Damaged is defined as, but not limited to, excessive marks, pen marks, rips, folds, or soiled music.
- Keep music in a folder.
- Use a pencil only to make light marks on the music. Erase any marks you make before returning the music.
- If you drop the class, the music is immediately due back to the Performance Library.
- Performance Library music may not be photocopied. If practice copies are needed, consult Performance Library staff.

- If music is not returned, the full replacement value, in addition to any fees due, will be charged to your university account.