

## BYU School of Music

### SCHEDULING AN OFF-CAMPUS REQUIRED STUDENT RECITAL Student Checklist

- Discuss with your faculty which semester your recital will occur.
- Enroll in the appropriate recital course (Music 249, 349, 449, 649, 650, 697B).
- Determine and book the space from which you plan to stream.
- Schedule your recital with HFAC Scheduling (C306 HFAC) by submitting the completed Required Recital Approval form found on the SoM website ([music.byu.edu](http://music.byu.edu)).
- Receive URL for stream from BYU Arts. If you have not received your URL two weeks before your recital, please email [byuartsweb@byu.edu](mailto:byuartsweb@byu.edu).
- Establish repertoire with your studio teacher.
- [Request clearances](#) from the Copyright Office **at least two months in advance**. (See Off-Campus Recital Streaming Guide for more information.)
- Complete and submit a [BYU Talent Release Form](#).
- Download the Larix Broadcaster app to stream to YouTube. Set up the stream on your device. (See Off-Campus Recital Streaming Guide for complete instructions.)
- Solicit help to run your stream.
- Rehearse your streaming process, talk through muting, etc., if necessary.
- Share your recital information using the <https://music.byu.edu/music-alternatespace/> URL.
- Have a great performance!