

RECITAL CANCELLATION OR CHANGE OF DATE APPROVAL FORM

This form must be submitted to HFAC Scheduling no less than 2 weeks before the scheduled recital.

Updated 7/31/19

Name: _____ BYU ID #: _____

Semester of Recital: _____ Original Date of Recital: _____
(indicate month and day)

Instrument: _____ Date Changed to: _____
(indicate month and day)

Major & Emphasis: _____

Explanation for Change or Cancellation: _____

Recital: (check one)

249 ___ 349 ___ 449 ___ 649 ___ 650 ___ 697B ___
(Soph) (Junior) (Senior) (Grad) (Grad) (Grad)

PLEASE NOTE: Only one cancellation/reschedule or date change is permitted per semester. Once this has occurred, you will have to wait until the next semester to have your recital. A medical emergency is the only exception.

APPROVAL: The student is approved to either cancel or change the date of the recital.

Faculty Instructor Signature Printed Name Date

HFAC Scheduling Secretary Signature Printed Name Date

Submit this completed form to HFAC Scheduling, C-306 HFAC.