

Frequently Asked Questions about Letters of Recommendation

How many letters do I have to submit?

At least one letter of recommendation is required, but you may submit as many letters of recommendation as you would like.

How do I submit my letters of recommendation?

We prefer that letters of recommendation be submitted electronically as part of the online application. Enter the email address of your recommender. They will receive an email with a link to complete the recommendation form. The recommendation will automatically attach to your application once your recommender completes it.

What if I have paper letters of recommendation?

We prefer that you have someone complete the recommendation form online because there are specific questions on the form that are helpful when considering your application. If you are not able to have your recommendations completed electronically, you may mail your paper letters of recommendation to:

School of Music Admissions
Brigham Young University
C 550 Harris Fine Arts Center
Provo, UT 84602-6410

How do I know if my letter of recommendation has been completed?

On your application, next to where you enter your recommender's name, you will see the status of your recommendation request. If the recommender has completed the recommendation, it will read "Recommendation Completed."

What if my recommender doesn't get the email?

Have the recommender check their spam and junk mail folders. The email is generated by the SOMIS website. If they still do not have it, check to make sure their email address was entered correctly on the application. If you have any other problems, contact musicadmissions@byu.edu.

What do I do if my recommender loses the email?

On your online application (even if you have already submitted it), click to add an additional provider. Enter the recommender's information again and click "Send." The recommender will receive a new email with a link to the recommendation form.

When are letters of recommendation due?

Letters of recommendation must be completed by **January 15**, the application deadline, in order to ensure that they will be received and considered. Start your application early in order to give your recommenders plenty of time to complete the recommendation form.

How long does it take to complete the recommendation form?

The recommendation form shouldn't take more than 10-15 minutes to complete.