

**RECITAL CANCELLATION OR CHANGE OF DATE APPROVAL FORM**

**This form must be submitted to HFAC Scheduling no less than 2 weeks before the scheduled recital.**

Name: \_\_\_\_\_ BYU ID #: \_\_\_\_\_

Semester of Recital: \_\_\_\_\_ Original Date of Recital: \_\_\_\_\_  
(indicate month and day)

Instrument: \_\_\_\_\_ Date Changed to: \_\_\_\_\_  
(indicate if Composition major) (indicate month and day)

Explanation for Change or Cancellation: \_\_\_\_\_

Recital: (check one)

249 \_\_\_\_\_ 349 \_\_\_\_\_ 449 \_\_\_\_\_ 649 \_\_\_\_\_ 697B \_\_\_\_\_  
(Sophomore) (Junior) (Senior) (Graduate) (Graduate)

**PLEASE NOTE: Only one cancellation/reschedule or date change is permitted per semester. Once this has occurred, you will have to wait until the next semester to have your recital. A medical emergency is the only exception.**

APPROVAL: The student is approved to either cancel or change the date of the recital.

\_\_\_\_\_  
Faculty Instructor Signature Printed Name Date

\_\_\_\_\_  
HFAC Scheduling Secretary Signature Printed Name Date

Submit this completed form to HFAC Scheduling, C-306 HFAC.