

NON-REQUIRED RECITAL SCHEDULING PROCESS

Student gets Approval Form from School of Music office, C550 HFAC.

Student's private lesson teacher or a faculty member associated with the major signs the form, approving student to schedule a recital.

Student takes signed form to HFAC Scheduling; gets HFAC Scheduling signature, schedules recital, and gets set-up packet.

HFAC Scheduling keeps the Approval Form for its records.

Successful recital!